



Roadmap Advisory Group Meeting Notes

April 26, 2006 (1:30 – 3:30)

OFM Pt Plaza West Training Room

Attendees

George Alvarado, DOR
 Dan Ashby, DSHS
 Julie Boyer, Sterling
 Colleen Connors, Eclipse
 Melissa Cook, macookcorp
 Denise Doty, DOC
 Michelle French, OFM
 Phil Grigg, GA
 Wendy Jarrett, OFM
 Darrel Jensen, OST

Mark Johnson, WSDA
 John Natteford, Eclipse
 Diane Perry, WSP
 Sadie Rodriguez-Hawkins, OFM
 Kathy Rosmond, OFM
 Allen Schmidt, OFM
 Chuck Smith, DIS
 Tristan Wise, GA
 Marcy Yates, DOT

Focus Group Participants:

Maria Aviles, DSHS
 Christopher Carlile, OFM
 Gordon Dovell, ECY
 Sharon Elisa, LNI
 Tom Goldsby, LNI
 Rex Garrett, LNI
 Ken Harden, GA
 Kathy Iblings, GA
 Dan Ivie, DSHS
 Jerry Messer, DIS
 Bill Pattison, WSDA
 Lee Rolle, DOT
 Lance Yount, LNI
 Jack Zeigler, GA

Handouts

- Advisory group [presentation](#).
- Washington State Roadmap to Results pamphlet
- Home Depot's Blueprint for Cultural Change (article)
- Excerpt from the Introduction of the 2000 ABA Model Procurement Code

Agenda and Meeting Expectations

Sadie Rodriguez-Hawkins opened the meeting by welcoming advisory group members and reviewing the meeting agenda.

Project Update / Communications

Kathy Rosmond provided an update on current project developments and accomplishments. She announced that the executive sponsor meeting in May has been cancelled.

Kathy thanked Tristan Wise, Stephanie Atkins, and Derek Basham for helping evaluate the three feasibility study SOW proposals and conducting oral interviews. Kathy also announced Eclipse Solutions as the apparent successful vendor.

Business Process Modeling Update

Kathy Rosmond provided a business process modeling update to. She explained that the modeling schedule had been moved out two weeks in order to add cost accounting as-is and could-be focus group sessions.

Kathy announced that there's a plan to brief higher education on the Procure-to-Pay Value Proposition.

She also announced that meeting invitations have been sent to agencies for the core financial sessions. If your agency did not receive an invitation, but would like to participate, please contact Michelle French at Michelle.French@ofm.wa.gov.

Some members asked if the Expense Reimbursement Value Proposition with agency endorsements and comments had been posted on the Roadmap website – we will post the document and send out an email informing the group.

Agencies voiced concerns about the impact of core financial focus group sessions on the Group 2 implementation of HRMS, especially the sessions scheduled for the last week in June and the first week in July.

Review and Approval Process

Kathy Rosmond reviewed the value proposition review process, pointing out that members would be given one month to submit an endorsement and/or concerns due to the length and complexity of the document. She also reviewed the modeling recommendation caveats.

Kathy asked the advisory group if they still bought into the endorsement process. There were no complaints about the current process.

Review and Approve Procure-to-Pay Value Proposition

Colleen Connors reviewed the four recommendation categories: Procurement reform, shared services, vendor management, and procurement operations, pointing out that procurement reform has to happen before procurement operation because technical solutions must be supported by policy and process.

Next, Colleen discussed the 13 recommendations. There were a lot of questions and concerns, especially around the idea of creating a shared service center of excellence.

Kathy Rosmond facilitated a group discussion by asking:

Based on the information we have at this time, do you agree to endorse the “could-be” vision for Procure-to-Pay and the thirteen recommendations for change?.

There was a lot of great feedback from the group. Members are encouraged to send additional thoughts and ideas using the [feedback form](#) on the *Roadmap* website.

Next Steps / Process Check

Kathy reminded the group to send written responses and comments on the Procure-to-Pay Value Proposition to Michelle.French@ofm.wa.gov by May 31st.

Kathy asked members to think a *Roadmap* slogan. Send your ideas to Michelle.French@ofm.wa.gov.

The next Roadmap Advisory Group meeting is scheduled for Wednesday, June 28th in the O'Brien Building – House Hearing Room D from 1:30-3:30 pm.